

**FORMAL PROPOSAL FOR A NEW DEGREE PROGRAM**  
*(Traditional/Face-to-Face Delivery)*

Institution: Savannah State University

Approval by President or Vice President for Academic Affairs:

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Date: August 12, 2013

School/Division: College of Sciences and Technology

Department:

Departmental Contact: Dr. Jonathan P. Lambright / 912-358-3267

Name of Proposed Program/Inscription: Bachelor of Interdisciplinary Studies

Degree: Bachelors

Major: Interdisciplinary Studies

CIP Code: 30

Anticipated Implementation Date: Fall 2014

Approval by Chief Business Officer (or designee):

Mr. Edward Jolley, 912-358-3000

Contact Information:

Approval by Chief Facilities Officer or designee (if different from CBO):

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Contact Information:

## 1. Description of the program's fit with the institutional mission, existing degrees and majors.

As part of its mission, Savannah State University aims to develop productive members of a global society through high quality instruction, scholarship, research, service and community involvement. It is the goal of the institution that the students who graduate from Savannah State University achieve these aims regardless of their chosen major. The students of this institution are challenged to become global ambassadors, to work hard to accomplish their dreams, and to know that they can get any where from Savannah State University. The offering of a four year bachelor in interdisciplinary Studies degree program is compatible with the mission and vision of the university and our facilitates. As such, we are well-positioned to offer a wider variety of degree programs to satisfy the needs of our students. Also, as part of the university's mission, the University fosters engaged learning and personal growth in a student-centered environment that celebrates the African American legacy and tradition while nurturing a diverse student body. The offering of a bachelor of interdisciplinary studies degree allows the university to achieve the above goals with a program that allows students to tailor their academic studies to suit their individual desires and goals.

Savannah State University offers graduate and undergraduate studies degree programs, including nationally accredited programs in the liberal arts, the sciences and the professions. Some of the undergraduate degree programs offered by Savannah State University include Bachelors degrees in Business Administration, English Language and Literature, Homeland Security and Emergency Management, Mass Communications, Chemistry, Computer Science, Environmental Science, Mathematics, Political Science, and more. There exists a variety of relevant degree programs spanning the three colleges and the school of Teacher Education. The addition of a bachelor of Interdisciplinary Studies degree program provides a method for students to take advantage of the many offerings at the university and to customize a program of study that suits their academic study goals.

## 2. Program Description and Goals:

- a) Institutional Priority: Aligned with Savannah State University's Academic Strategic Plan, the proposed Interdisciplinary Studies degree program is consistent with our institution's commitment to new programs, increased graduation rates, and the goals of Complete College Georgia (CCG). As institutions within the University System of Georgia are now tasked with creating more certification and degree programs, Savannah State University's Interdisciplinary Studies degree program will answer this demand by encouraging students to benefit from a variety of academic paths. Savannah State University has majors and coursework already in place which will enrich the educational experiences of students who may have accrued credits in a variety of areas. Programs like the Interdisciplinary Studies degree are indeed a priority as we seek to graduate more students, while enabling graduates to compete in a competitive global job market.
- a. Brief description of the program and how it is to be delivered: Savannah State University's Interdisciplinary Studies degree program offers a carefully and strategically designed program of study aimed at training students to be competitive in a global market, where a variety of sharpened skills is paramount. Though a majority of classes will be offered on site, students will

also be encouraged to take part in our growing online offerings. As important as online education is to the institution, online classes teach students to take part in the evolving digital nature of education and work.

- b. Goals/objectives of the Program: The Interdisciplinary Studies Degree Program at Savannah State University Aims to
    - Enable students to strategically plan their academic paths
    - Equip students with multiple skill sets (a necessity in global markets)
    - Offer students a variety of disciplinary perspectives
  - c. Location of the program: The Interdisciplinary Studies degree program will be housed and administrated from the main campus of Savannah State University.
3. Curriculum: List the entire course of study required and recommended to complete the degree program. Provide a sample program of study that would be followed by a representative student. Include Area F requirements (if applicable).
- a. Clearly differentiate which courses are existing and those that are newly developed courses. Include course titles as well as acronyms and credit hour requirements associated with each course.
  - b. Append course descriptions for all courses (existing and new courses).
  - c. When describing required and elective courses, list all course prerequisites.
  - d. Provide documentation that the program and all courses in the proposed curriculum have been approved by all relevant campus curriculum governance bodies.
  - e. Append materials available from national accrediting agencies or professional organizations as they relate to curriculum standards for the proposed program.
  - f. Indicate ways in which the proposed program is consistent with nationally accepted trends and standards in the discipline.
  - g. If internships or field experiences are required as part of the program, provide information documenting internship availability as well as how students will be assigned, supervised, and evaluated.
  - h. Indicate the adequacy of core offerings to support the new program.
  - i. Indicate the method of instructional delivery.

The total credit hours required for the SSU Bachelor of Interdisciplinary Studies degree is 120.

42 Core Credit Hours (areas A – E)  
 18 Area F  
 55 Concentration / Complimentary  
 05 University Required Courses

120 Total Credit Hours

39 credit hours of the major concentration / complimentary must be at the 3000 level or above.

The degree program of study options are as follows:

Option 1

27 - 33 Major Concentration (3000 level or above)  
 15 – 21 Minor  
 6 - 15 Electives (2000 level or above)  
 1 Interdisciplinary Studies Cap Stone

Core Courses				
Course Acronym	Number	Title	Credit Hours	Prerequisites
<b>Core Area A</b>				
ENGL	1101	Composition I	3	
ENGL	1102	Composition II	3	
MATH	1111	College Algebra* (Non Science Majors)	3	
MATH	1113	Pre-Calculus** (Science Majors)	3	
<b>CORE Area B</b>				
AFRS	1501	Survey of African-American Experience	2	
HUMN	1201	Critical Thinking & Communication	3	
<b>Core Area C</b>				
<i>Select One</i>				
ENGL	2110	World Literature	3	
ENGL	2121	British Literature I	3	
ENGL	2122	British Literature II	3	
ENGL	2131	American Literature I	3	
ENGL	2132	American Literature II	3	
ENGL	2222	African American Literature	3	
RPHS	2101	Introduction to Philosophy	3	
RPHS	2241	Ethics	3	
<i>Select One</i>				
ARTS	1101	Introduction to Visual Arts	3	
ENGL	2521	Introduction to Film Appreciation	3	
HUMN	2011	Humanities	3	
MUSC	1101	Introduction to Music	3	
THEA	2101	Introduction to Theatre	3	
<b>Core Area D</b>				
Option I: Non Science Majors (10 Hours)				

ASTR	1010	Introduction to Astronomy	3	
BIOL	1103	General Biology	3	
BIOL	1104	Human Biology	3	
CISM	1130	Computer Applications	3	
CSCI	1301	Computer Science I	3	
ENVS	1140	Environmental Issues	3	
FSCI	1101	Intro to Molecular Forensic Science	3	
ISCI	1101	Integrated Science I	3	
BIOL	1103	General Biology I	3	
BIOL	1103L	General Biology I Lab	1	
BIOL	1104	Human Biology	3	
BIOL	1104L	Human Biology Lab	1	
CHEM	1101K	Introduction to Chemistry	4	
ISCI	1111K	Integrated Science II	4	
MSCI	1501K	Introduction to Marine Biology	4	
PHSC	1011K	Physical Science I	4	
PHYS	1111K	Introductory Physics I	4	
<b>Option II – Science Majors (11 hours)</b>				
Select one 3 hour course				
ASTR	1010	Introduction to Astronomy	3	
BIOL	1107	Principles of Biology I	3	
CISM	1130	Computer Applications	3	
CSCI	1130	Computer Applications	3	
CSCI	1301	Computer Science I	3	
CSCI	1371	Computing for Engineers & Scientists	3	
CHEM	1211	Principles of Chemistry I	3	
ENVS	1140	Environmental Issues	3	
Select two 4 hour courses or 3 hour courses and lab				
BIOL	1107	Principles of Biology I	3	
BIOL	1107L	Principles of Biology I Lab	1	
BIOL	1108	Principles of Biology II	3	
BIOL	1108L	Principles of Biology II Lab	1	
CHEM	1211	Principles of Chemistry I	3	
CHEM	1211L	Principles of Chemistry I Lab	1	
CHEM	1212	Principles of Chemistry II	3	
CHEM	1212L	Principles of Chemistry II Lab	1	
PHSC	1011K	Physical Science I	4	
PHSC	1012K	Physical Science II	4	
PHYS	1111K	Introductory Physics I	4	
PHYS	1112K	Introductory Physics II	4	
PHYS	2211K	Principles of Physics I	4	
PHYS	2212K	Principles of Physics II	4	
<b>CORE Area E – Social Sciences</b>				
POLS	1101	American Government	3	
POLS	2401	Global Issues	3	
HIST	2111	U.S. History to the Post-Civil War Period	3	
HIST	2112	U.S. History from the Post-Civil War Period to Present	3	

Choose 1 of the following <sup>3</sup>				
AFRS	2000	Introduction to Africana Studies	3	
ANTH	1101	Introduction to Anthropology	3	
ECON	2105	Principles of Macro-Economics	3	
GEOG	1101	Introduction to Human Geography	3	
HIST	1111	World History to Early Modern Times	3	
HIST	1112	World History Early Modern Times to Present	3	
PSYC	1101	Introduction to Psychology	3	
PSYC	2103	Human Growth & Development	3	
SOCI	1101	Introduction to Sociology	3	
SOCI	1160	Social Problems	3	
Total Hours Required For The Core -			42	
Additional University Requirements - 5 hours				
Choose 1 of the following				
BUSA	1103	College of Business Administration – Freshmen Year Experience		
CLAS	1103	College of Liberal Arts and Social Sciences – Freshman Year Experience		
COMM	1000	College of Liberal Arts and Social Sciences – Freshmen Year Experience - Mass Communications Colloquium		
COST	1103	College of Sciences and Technology – Freshmen Year Experience		
Choose one of the following				
HEDU	1101	Concepts in Healthful Living		
HEDU	1111	Physical Fitness for Life		
HEDU	1201	Physical Activity & Stress Management		
HEDU	1211	Physical Activity & Body Composition		
Choose one of the following				
HEDU	1140	Tennis I		
HEDU	1150	Beginning Golf		
HEDU	1301	Weight Training		
HEDU	1401	Physical Conditioning		
HEDU	1501	Modern Dance Techniques		
HEDU	1521	Aerobic Dancing		
HEDU	1601	Swimming I		
HEDU	1611	Swimming II		
HEDU	1621	Aqua Dynamics		

New Courses				
Course Acronym	Number	Title	Credit Hours	Prerequisites
IDIS	1000	Intro To Interdisciplinary Studies	1	
ENGL	3---	Writing For Social Media	3	
ENGL	4---	Digital Rhetoric and Storytelling	3	

Existing Courses (Technology Track)				
<b>Area F: Technology Core</b>				
Course Acronym	Number	Title	Credit Hours	Prerequisites
CSCI	1302	Computer Science II	4	MATH 1111
MATH	2101	Calculus I	4	MATH 1113
MATH	2111	Calculus II	4	MATH 2101
PHYS	2211K	Principles of Physics I	4	MATH 2101 or MATH 2501
<b>Concentration in Technology</b>				
ENGT	2101K	Computer graphics	3	MATH 1113
ENGT	3101	Statics	3	MATH 2101; PHYS 1111K or PHYS 2211K
ENGT	3701	Engineering Economy	3	MATH 1113
ELET	3101K	Electrical Circuit I	3	MATH 1113
CSCI	3000	Data Structure	3	CSCI 1302
CIVT	3101K	Surveying	4	MATH 1113
ELET	3201K	Electronics I	4	ELET 3101K
ELET	3301K	Digital Systems I	4	ELET 3101K
CSCI	3385K	Computer Network Design	3	CSCI 1301 or CSCI 1371
CSCI	3102	Visual Basic	3	CSCI 3000
CSCI	4110	Operating Systems	3	CSCI 3000
CSCI	4210	Database Management	3	CSCI 3000
CSCI	4410	Web Based Programming	3	CSCI 3000
CIVT	3201K	Civil Engineering Materials	3	MATH 1113
CIVT	3601	Strength of Materials	3	ENGT 3101 or ENGR 2201, MATH 2111

Existing Courses (Natural Sciences Track)				
<b>Area F: Natural Sciences Core</b>				
Course Acronym	Number	Title	Credit Hours	Prerequisites
BIOL	1107L	Principle of Biology I Lab	1	Co-requisite: BIOL 1107
BOIL	1108	Principle of Biology II	3	CHEM 1212, BIOL 1107
BOIL	1108L	Principle of Biology II Lab	1	Co-requisite: BIOL 1108
MATH	2101	Calculus I	4	MATH 1113
MATH	2111	Calculus II	4	MATH 2101
PHYS	1112K	Introductory Physics II	4	PHYS 1111K

<b>Concentration in Natural Sciences</b>				
CHEM	1212	Principle of Chemistry II	3	CHEM 1211
CHEM	3101	Analytical Chemistry	3	CHEM 1212
CHEM	3201	Instrumental and data analysis	3	CHEM 3101
CHEM	3401	Physical Chemistry	3	MATH 2111, PHYS 1112K or 2212K
BIOL	3101	General Botany	3	BIOL 1108
BIOL	3101L	General Botany Lab	1	Co-requisite: BIOL 3101
BIOL	3201	Cell Biology	3	CHEM 1212, BIOL 1108
BIOL	3201L	Cell Biology Lab	1	Co-requisite: BIOL 3201
BIOL	3211	Zoology	3	BIOL 1108
BIOL	3211L	Zoology Lab	1	Co-requisite: BIOL 3211
BIOL	3301	Genetics	3	BIOL 1108
BIOL	3301L	Genetics Lab	1	Co-requisite: BIOL 3301
BIOL	3321	Microbiology	3	BIOL 1108
BIOL	3321L	Microbiology Lab	1	Co-requisite: BIOL 3321
BIOL	3401	Ecology & Evaluation Biology	3	BIOL 1108
BIOL	3401L	Ecology & Evaluation Biology Lab	1	Co-requisite: BIOL 3401
BIOL	3501	Animal Behavior	3	BIOL 1108
BIOL	3501L	Animal Behavior Lab	1	Co-requisite: BIOL 3501
BIOL	3511	Vertebrate Anatomy	3	BIOL 1108
BIOL	3511L	Vertebrate Anatomy Lab	1	Co-requisite: BIOL 3511
MSCI	3101K	Marine Science I	4	BIOL 1108, BIOL 1108L, CHEM 1212
MSCI	3401K	Invertebrate Zoology	4	BIOL 1108, BIOL 1108L
ENVS	3301	Environmental Radiation	3	CHEM 1211, CHEM 1212, PHYS 1111K
ENVS	3301L	Environmental Radiation Lab	1	Co-requisite: ENVS 3301
FSCI	3001	Computer Forensics	3	none
FSCI	3201	Forensic Evidence and Law Enforcement	3	none
FSCI	3301	Principle of Forensic Science	3	CHEM 1211 or FSCI 1101
MSCI	3702	Intro to GIS	3	none
ENVS	4101	Contaminant Hydrology	3	MATH 1113, MATH 2101

<b>Existing Courses (Marketing Track)</b>				
Course Acronym	Number	Title	Credit Hours	Prerequisites
MKTG	3175	Principles of Marketing	3	42 hour rule or 60 earned hours
MKTG	3176	Professional Selling	3	MKTG 3175
MKTG	3177	Retail Management	3	MKTG 3175
MKTG	3178	Buyer Behavior	3	MKTG 3175
MKTG	3179	Global e-Business	3	MKTG 3175 & CISM 2130
MKTG	4116	Marketing Research	3	BUSA 2182, MKTG 3175



MKTG	4175	Advertising and Promotion	3	MKTG 3175
MKTG	4176	Contemporary Topics in Mgnt	3	MKTG 3175
MKTG	4179	Int'l Mkt and Export Mgnt	3	MGNT 3165, MKTG 3175
MKTG	4185	Strategic Management	3	MKTG 3175 & 9 additional hours in MKTG

Existing Courses (Management Track)				
Course Acronym	Number	Title	Credit Hours	Prerequisites
MGNT	3165	Mgnt of Organizations	3	42 hour rule or 60 earned hours
MGNT	3185	Operations Mgnt	3	BUSA 2182, MGNT 3165
MGNT	3190	Global Supply Chain Mgnt	3	MGNT 3185
MGNT	3196	Entrepreneurship and Small Bus Mgnt	3	MGNT 3165
MGNT	3300	Org Behavior and Theory	3	MGNT 3165
MGNT	4110	Leadership in Organizations	3	MGNT 3165
MGNT	4165	Human Resource Mgnt	3	MGNT 3165
MGNT	4166	Human and Labor Relations	3	MGNT 3165
MGNT	4168	Int'l Business Mgnt	3	MGNT 3165
MGNT	4169	Quality Mgnt	3	MGNT 3165
MGNT	4170	Staffing, Training, and Development	3	MGNT 3165
MGNT	4204	Creativity and Entrepreneurship	3	MGNT 3165
MGNT	4221	Social Entrepreneurship	3	MGNT 3165
MGNT	4231	Family Business Mgnt	3	MGNT 3165
MGNT	4240	International Entrepreneurship	3	MGNT 3165
MGNT	4250	Franchise Mgnt	3	MGNT 3165
MGNT	4800	Contemporary Topics in Mgnt	3	MGNT 3300

Existing Courses (Writing For Business Media Track)				
Course Acronym	Number	Title	Credit Hours	Prerequisites
Engl	4621	Popular Cultural Studies	3	Engl 1102
Engl	3321	Intro to language Studies	3	Engl 1102
Engl	3416	Creative Nonfiction	3	Engl 1102
Engl	3419	Technical Writing	3	Engl 1102
Comm	3110	Multimedia Publishing	3	Engl 1102/Comm 3102
Comm	3120	Intro to Communications Theory	3	Engl 1102

Existing Courses (Cultural Analysis Track)				
Course Acronym	Number	Title	Credit Hours	Prerequisites
POLS	3801	Gender and Politics	3	none Listed
Engl	4621	Popular Cultural Studies	3	Engl 1102
GEOG	3631	Urban Social Geography	3	none listed
AFRS	3301	African-American Hist Before 1900	3	none Listed
AFRS	3501	Survey of Africa and Societies	3	Sophomore Status
BEHV	3000	Basic Concepts of Behav. Analysis	3	None Listed
BEHV	3105	Learning and Motivation	3	Psych 1101, BEHV 1101, BEHV 3000
BEHV	3112	Experimental Analysis	3	None Listed
BEHV	3811	Urban Politics	3	None Listed

4. Admissions criteria. Please include required minima scores on appropriate standardized tests and grade point average requirements.

An applicant must be a graduate of an accredited or university-approved high school with a diploma. Students graduating from high school less than five years ago must satisfy the required number of College Preparatory Curriculum (CPC) courses as defined by the Georgia Board of Regents. The following high school courses are required to complete the CPC requirements:

Units - Instructional Emphasis and Courses

- English
  - 4 Grammar and usage, Literature (American and World), Advanced composition skills
- Mathematics
  - 4 Algebra (two courses), geometry (one course) (math requirements will increase for the class of 2001)
- Science
  - 3 Physical Science, at least two laboratory sciences from biology, chemistry, or physics
- Social Science
  - 3 American History, World History, economics (1/2 unit) and government (1/2units)
- Foreign Language
  - 2 Two courses in one language emphasizing speaking (must be listening, reading, and writing)

Applicants must also meet the following requirements, for full admissions (regular); satisfy the minimum test requirements of a 430 SAT I verbal score (ACT 17) and a 400 SAT I math score (ACT 17) and earn a Freshmen Index (FI) of at least 1940. The FI is calculated by multiplying the academic grade point average (college prep courses only) by 500 and adding the combined SAT I math and verbal scores. For ACT, the FI is calculated by multiplying the college prep courses grade point average by 500, and adding the ACT scores which includes the verbal, math, and composite +88.

### **Transfer Student Admissions**

Students who have been enrolled in another college or university may be admitted to undergraduate study at Savannah State University if they are eligible to return to the college or university they last attended and they have the following minimum requirements met:

- An overall grade point average (GPA) of at least a 2.00 on a 4.00 system
- Two college level English courses and one college level Math course
- Matriculated thirty (30) semester credits or forty-five quarter credits (45) at a regionally accredited institution. If fewer than thirty earned credits, please submit an official high school transcript and/or GED Score Report along with official SAT or ACT test scores to the Admissions Office.

### **Transferring into the Interdisciplinary Degree Program**

Savannah State University undergraduates who are interested in transferring into the Interdisciplinary Studies Degree Program will be required to have a GPA of 2.0 or better and have successfully completed 47 hours of Savannah State University's core curriculum requirements (Areas A, B, C, D and E) with a grade of C or better.

5. Availability of assistantships (if applicable).

(Not applicable for this program)

6. Evaluation and Assessment:
  - a. Provide the student learning outcomes and other associated outcomes of the proposed program.

#### **Core Curriculum Student Learning Outcomes**

SSU has a set of five core curriculum areas for measuring college level competencies across the University. These learning outcomes are defined below:

1. Communication: Students will clearly and effectively convey a body of information to an audience through reading, writing, or oral presentation.

2. Quantitative Reasoning and Mathematics: Students will interpret and apply logic, critical thinking, and numeric analysis to solve real world problems.
3. Reasoning in Cultural and Social Philosophies: Students will understand the complex histories and beliefs that shape cultural values at the psychological, sociological, economical, and governmental levels of society.
4. Scientific Reasoning: students will demonstrate knowledge and application of the scientific method of inquiry to develop data driven decisions.
5. Aesthetic Appreciation: students will develop foundational knowledge and skills necessary to adeptly read, rerate, interpret, and make judgments about the arts and human expressions of various cultures.

- b. Describe how the institution will monitor and ensure the quality of the degree program.

SSU is actively engaged in outcomes assessment for the purpose of evaluating the effectiveness of its academic programs and organizational units. The assessment process is one component of an overall cycle of comprehensive planning, budgeting, and assessment.

Faculty and administrative staff collect and document assessment data regularly and the office of Institutional Research, Planning, and Assessment (IRPA) collects and reports the data systematically.

Assessment data will be collected to verify the effectiveness of both on-going functional tasks as well as objectives for planned development.

College level competencies in general education will be assessed in the core curriculum as well as in the major. These core curriculum competencies have been established by individual faculty in English, mathematics, critical thinking, humanities, and the natural sciences. The major curriculum competencies have been established by the colleges and school under which the programs reside.

The criterion for effectiveness is students' success rates in achieving learning outcomes defined in each area. Learning outcomes will be assessed with a variety of instruments, including written assignments, embedded exam questions, projects, oral presentations, common exams, and student surveys.

7. Administration of the program:

- a. Indicate where the program will be housed within the academic units of the institution.

The Bachelor of Interdisciplinary Studies degree program will be housed in the existing College of Liberal Arts and Social Sciences under the department of ...

- b. Describe the administration of the program inclusive of coordination and responsibility.

The Bachelor of Interdisciplinary Studies degree program will have an assigned coordinator. This coordinator will be a tenured or tenure track faculty member within the college of Liberal Arts and Social Sciences. The coordinator will report to the Chair of the Department of Liberal Arts. Together the department chair and the program coordinator will manage and administer the Bachelor of Interdisciplinary degree program just as any other program under the direction of the department chair.

The Bachelor of Interdisciplinary degree program will have a defined budget and core faculty.

The overall day to day responsibility of the degree program rests primarily with the department chair in cooperation with the coordinator. The department chair will report to the Dean of the College of Liberal Arts and Social Sciences who then reports to the Provost and Vice President of Academic Affairs.

8. Waiver to Degree-Credit Hour (if applicable): If the program exceeds the maximum credit hour requirement at a specific degree level, then provide an explanation supporting the increase of hours (NOTE: The maximum for bachelor's degrees is 120-semester credit hours and the maximum for master's degrees is 36-semester credit hours).

The Bachelor in Interdisciplinary Studies degree program will not exceed the maximum credit hour requirement.

9. Accreditation (if applicable): Describe the program's alignment with disciplinary accreditation requirements and provide a time line for pursuing accreditation. Indicate the source of institutional funding that will be used, if needed, for the accreditation process.

The Bachelor of Interdisciplinary Studies program will not be aligned with any professional program of study accreditation body. We have performed some research and have not found an accrediting body specifically for interdisciplinary studies programs. The program will adhere to policy and procedures as it relates to SACS accreditation for the university.

10. External Reviews (This item only applies to doctoral level programs): Provide a list of five to eight reviewers, external to the System, from aspirational or comparable programs/institutions. This list should contain contact information for each reviewer, and include an explanation of why the reviewer was suggested. The list should not include individuals for whom the department or institution has consulted during the process of program proposal development.

Not applicable.

11. Enrollment Projections and Monitoring:

- a. Provide projected enrollment for the program during the first three years of implementation. (NOTE: These projections will be used to monitor enrollment following program implementation.)
- b. Explain the specific methodology used to determine these projections and verify their accuracy, especially if new student enrollment will be needed to sustain funding for the program. Indicate whether enrollments will be cohort-based.

Recently, Savannah State University has conducted a survey among some of its current undergraduate students to determine their thoughts on a putative General Studies degree program and to assess the potential demand for the program. The response from the students was very encouraging. Around 98% of the students' response was in favor of offering a new 4-year bachelor degree program of Interdisciplinary Studies / General Studies / Liberal Studies in SSU that will allow them more freedom in tailoring their undergraduate education towards specific interests. In addition, more than 70% of the students responded "yes" to a question asking them whether they would have been interested to enroll in that program which might enable them to graduate sooner or allow them to design their own program of study. The response from this survey indicates a very promising prospect for the proposed degree program in terms of new student enrollment.

The data presented in the table below shows the projected enrollment for this program during the first four years. The projected enrollment of 'shifted from other programs' students is based on the number of students in past years who have no declared major and the number who switch out of majors; and the projection of 'new to the program' students enrollment is based on the above-mention survey conducted among randomly selected students.

	First FY	Second FY	Third FY	Fourth FY
<b>I. ENROLLMENT PROJECTIONS</b>				
<b>Student Majors</b>				
Shifted from other programs	20	45	80	115
New to the institution	15	40	70	105
<b>Total Majors</b>	35	85	150	220

<b>Course Sections Satisfying Program Requirements</b>				
Previously existing	40	43	43	43
New	3	-	-	-
<b>Total Program Course Sections</b>	43	43	43	43
<b>Credit Hours Generated by Those Courses</b>				
Existing enrollments	2400	5400	9600	13800
New enrollments	1800	4800	8400	12600
<b>Total Credit Hours</b>	4200	10200	18000	26400

12. Provide the year when the program is expected to be reviewed in the institution's comprehensive program review process.

It is anticipated that the program will be available starting the fall 2014 semester. Currently, program reviews are on a seven year cycle. Since this is a new program, we suggest a modified program review cycle as shown below:

- Program Available: Fall 2013 Semester
- Review Program: Fall 2014 Semester

If all target measures are being met then...

- Review Program: Fall 2016 Semester

If all target measures are being met then...

- Review Program: Fall 2019 Semester

If all target measures are being met then...

- Review Program Fall 2026

The program will be on the predefined university program review schedule from this point forward.

13. Describe anticipated actions to be taken if enrollment does not meet projections.

If enrollment does not meet projections, the following actions will be taken:

- The program coordinator will promptly inform the chair and dean of the programs enrollment at the end of the registration period for each semester (Fall and Spring)
- The program coordinator will meet with the chair and the dean to determine if all measures have been deployed to inform existing and potential students of the major.
- The dean will communicate with the provost the enrollment numbers and subsequently meet with the Provost to determine any immediate action steps to help remedy the situation.
- The dean, provost, and chair will meet with other pertinent faculty to determine if there are other strategies to increase enrollment in the degree program.
- An analysis will be conducted to determine if the enrollment count is sustainable without causing a financial deficit on the university.
- The dean, provost, and chair will meet with other faculty to determine if a change in the program structure and options may help to increase enrollment. This may include surveys and focus groups with faculty and students.
- The coordinator, chair and dean will develop enhanced and new recruitment strategies to meet enrollment targets. This includes specialized recruitment efforts, such as Orientations, Student Organization Fairs, and Recruitment efforts off campus.
- The leadership will an Independent Studies Enrollment Plan which will coordinate recruitment efforts and develop targets and potential areas of growth.
- The coordinator, chair and dean will establish market prominence to communicate the uniqueness of the BIS Degree to SSU students and the public thereby clarifying its target market and the manner it can be better served.
- The coordinator, chair and dean will increase investment in a marketing program to research and understand the evolving needs of our target markets and to clearly communicate the benefits of the BIS Degree.



## 14. Faculty Qualifications &amp; Capacity:

- a. Provide an inventory of faculty directly involved with the program. On the list below indicate which persons are existing faculty and which are new hires. For each faculty member, provide the following information:

Faculty Name	Rank	Highest Degree	Degrees Earned	Academic Discipline	Area of Specialization	Current Workload
Kisha Cunningham	Assistant Prof	Ph.D.	B.S, M.S. in Technology Education Ph.D. in WFED	Technology/ Workforce Education & Training	Technology Educ./Post-Secondary Technical Leadership	8 CH's per Semester
Michael Lewis	Assistant Prof	Ph.D.	M.A., B.A. English Language and Literature	Composition, rhetoric and the teaching of writing	Composition, English disciplinary history, modern rhetoric	12 CH's per Semester
Mir Hayder	Assistant Prof	Ph.D.	B.S., M.S., Ph.D. in ME	Engineering	Fluid Mechanics	12 CH's per semester
Susanne Toney	Assistant Prof	Ph.D.	B.S., MBA;Ph.D.	Finance, Economics	Urban Economics	12 CH's per semesters
Jonathan Lambright	Associate Prof	Ph.D.	B.S., M.S., Ph.D. in ME.	Engineering	Design and Manufacturing	6 CH's per semester
Note 1:						
Note 2:						

Total Number of Faculty: \_\_\_\_\_5\_\_\_\_\_

- b. If it will be necessary to add faculty to support the program, give the desired qualifications of the persons to be added, and a timetable for adding new faculty.
- c. If existing faculty will be used to deliver the new program, include a detailed faculty load analysis that explains how additional courses in the new program will be covered and what impact the new courses will have on faculty current workloads. (For example, if program faculty are currently teaching full loads, explain how the new course offerings will be accommodated.)

Existing faculty will be used to support the Bachelor of Interdisciplinary Studies degree program. 95% of the courses used in this degree program are existing and are already part of the core curriculum and the exiting degree programs at the university. Two of the proposed new courses (6 credit hours) will be used in

existing degree programs as elective options. The one new course that will be developed specifically for this degree program is IDIS-1001: Introduction To Interdisciplinary Studies. It is a one credit hour course. This one credit hour course will be taught by existing faculty and will not have a significant impact upon the expected workload.

15. Budget – Complete the form below and **provide a narrative to address the following:**

- a. For Expenditures:
  - i. Provide a description of institutional resources that will be required for the program (e.g., personnel, library, equipment, laboratories, supplies, and capital expenditures at program start-up and recurring).
  - ii. If the program involves reassigning existing faculty and/or staff, include the specific costs/expenses associated with reassigning faculty and staff to support the program (e.g. cost of part-time faculty to cover courses currently being taught by faculty being reassigned to the new program or portion of full-time faculty workload and salary allocated to the program).
  
- b. For Revenue:
  - i. If using existing funds, provide a specific and detailed plan indicating the following:
    1. Source of existing funds being reallocated.
    2. How the existing resources will be reallocated to specific costs for the new program.
    3. The impact the redirection will have on units that lose funding.
  - ii. Explain how the new tuition amounts are calculated.
  - iii. Explain the nature of any student fees listed (mandatory fees, program fees, etc.).
  - iv. If revenues from Other Grants are included, please identify each grant and indicate if it has been awarded.
  - v. If Other Revenue is included, identify the source(s) of this revenue and the amount of each source.
  
- c. When Grand Total Revenue is not equal to Grand Total Costs:
  - i. Explain how the institution will make up the shortfall.
  - ii. If the projected enrollment is not realized, provide an explanation for how the institution will cover the shortfall.

<b>I. EXPENDITURES</b>	First FY Dollars	Second FY Dollars	Third FY Dollars	Fourth FY Dollars
<b>Personnel – reassigned or existing positions</b>				
Faculty (see 15.a.ii)				
Part-time Faculty (see 15 a.ii)				
Graduate Assistants (see 15 a.ii)				
Administrators(see 15 a.ii)				
Support Staff (see 15 a.ii)				
Fringe Benefits				
Other Personnel Costs				
<b>Total Existing Personnel Costs</b>				

<b>EXPENDITURES (Continued)</b>				
<b>Personnel – new positions (see 15 a.i)</b>				
Faculty				
Part-time Faculty	12,000	12,000	12,000	12,000
Graduate Assistants				
Administrators				
Support Staff	15,500	15,500	15,500	15,500
Fringe Benefits				
Other personnel costs				
<b>Total New Personnel Costs</b>	27,500	27,500	27,500	27,500
<b>Start-up Costs (one-time expenses) (see 15 a.i)</b>				
Library/learning resources				
Equipment				
Other				
Physical Facilities: construction or renovation (see section on Facilities)				
<b>Total One-time Costs</b>				

<b>Operating Costs (recurring costs – base budget) (see 15 a.i)</b>				
Supplies/Expenses	3500	3500	3500	3500
Travel	2000	2000	2000	2000
Equipment				
Library/learning resources				
Other	500	500	500	500
<b>Total Recurring Costs</b>	6000	6000	6000	6000
<b>GRAND TOTAL COSTS</b>	\$33,500	\$33,500	\$33,500	\$33,500
<b>III. REVENUE SOURCES</b>				
<b>Source of Funds</b>				
Reallocation of existing funds (see 15 b.i)				
New student workload				
New Tuition (see 15 b.ii)	31,904	86,928	152,124	222,872
Federal funds				
Other grants (see 15 b.iv)				
Student fees (see 15 b.iii)				
Other (see 15 b.v)				
New state allocation requested for budget hearing	\$33,500	\$33,500	\$33,500	\$33,500
<b>Nature of Funds</b>				
Base budget	*	*	*	*
One-time funds				
<b>GRAND TOTAL REVENUES (see 15 c.i &amp; c.ii)</b>	34,680	92,480	161,840	242,760

### Budget Justifications

Part Time Faculty: \$6,000 for a part time faculty to teach two classes for an existing faculty. The existing faculty will have a dual role of faculty and coordinator for the Bachelor of Interdisciplinary Studies degree program. The existing faculty will continue to teach the equivalent of 6 credit hours per semester while serving as coordinator of the Bachelor of Interdisciplinary Studies Degree program.

Support Staff: \$15,500 per year for a part time support person to support the coordinator in the day to day tasks of managing the Bachelor of Interdisciplinary Studies Degree program.

New Tuition: New tuition is calculated using the published 2013 – 2014 tuition rates for Savannah State University. The new tuition is calculated by multiplying the tuition cost by the number of projected new students into the program. The new tuition is calculated assuming 90% of new students are full time and 10% part time at six credit hours.

16. Facilities—Complete the table below.

		Total GSF
a.	Indicate the floor area required for the program in gross square feet (gsf). When addressing space needs, please take into account the projected enrollment growth in the program over the next 10 years.	200 s.f.
b.	Indicate if the new program will require new space or use existing space. (Place an “x” beside the appropriate selection.)	
	Type of Space	Comments
i.	Construction of new space is required	N/A
ii.	Existing space will require modification	N/A
iii.	If new construction or renovation of existing space is anticipated, provide the justification for the need.	No new construction needed
iv.	Are there any accreditation standards or guidelines that will impact facilities/space needs in the future? If so, please describe what the impact will be.	No
v.	Will this program cause any impacts on the campus infrastructure, such as parking, power, HVAC, etc. If so, indicate the nature of the impact, estimated cost and source of funding.	No
vi.	Existing space will be used as is	x
<b>c. If new space is anticipated, provide information in space below.</b>		
i.	Estimated construction cost	
ii.	Estimated total project budget cost	

iii.	Proposed source of funding			
iv.	Availability of funds			
v.	When will the construction be completed and ready for occupancy? (Indicate semester and year).			
vi.	How will the construction be funded for the new space/facility?			
vii.	Indicate the status of the Project Concept Proposal submitted for consideration of project authorization to the Office of Facilities at the BOR. Has the project been authorized by the BOR or appropriate approving authority?			
<b>d. If existing space will be used, provide information in space below.</b>				
Provide the building name(s) and floor(s) that will house or support the program. Indicate the campus, if part of a multi-campus institution and not on the main campus. Please do not simply list all possible space that could be used for the program. We are interested in the actual space that will be used for the program and its availability for use.				
The program will be housed in the Social Science Building on the second floor. The courses for the program will be taught across the Social Science building, Whiting Hall, Jordan Hall, and the Hubert buildings. The program is utilizing existing faculty and space resources.				
<b>e. List the specific type(s) and number of spaces that will be utilized (e.g. classrooms, labs, offices, etc.)</b>				
i.	<b>No. of Spaces</b>	<b>Type of Space</b>	<b>Number of Seats</b>	<b>Assignable Square Feet (ASF)</b>
		Classrooms		
		Labs (dry)		
		Labs (wet)		
		Meeting/Seminar Rooms		
		Offices		
		Other (specify)		
<b>Total Assignable Square Feet (ASF)</b>				
<b>ii. If the program will be housed at a temporary location, please provide the information above for both the temporary space and the permanent space. Include a time frame for having the program in its permanent location.</b>				

Chief Business Officer or Chief Facilities Officer Name & Title	Phone No.	Email Address
Mr. Edward Jolley	912-358-3000	Jolleye@savannahstate.edu
<b>Signature</b>		
<p><i>Note: A Program Manager from the Office of Facilities at the System Office may contact you with further questions separate from the review of the new academic program.</i></p>		