



Savannah State University

Computer Services & Information
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CSIT

**Computer
Services and
Information
Technology**



Network User IT Security Policies

[www.savannahstate.edu/
faculty-staff/computer-
services/security-
policies.shtml](http://www.savannahstate.edu/faculty-staff/computer-services/security-policies.shtml)
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Network Access

Use of information system resources is a privilege. As a network user, you are responsible for the security and use of your system account. Users are provided with scholarly and work-related tools, such as the Internet, computer systems and software. Users are responsible for exercising good judgment in the use of these information and technological resources.

Twenty-two IT security policies have been approved by the executive leadership and cabinet of the university. Users are responsible for reading and understanding all IT security policies, which are available on the web on the Computer Services homepage under the Security and Policies link.

Violation of university policies may include loss of network privileges and other disciplinary actions in accordance with applicable university policies and state or federal laws.

Email

E-mail serves as an official mode of communication. E-mail is not a secure form of communication; privacy and confidentiality are not guaranteed. The university may permit the inspection, monitoring, or disclosure of e-mail when required by law such as Georgia Public Records law or with the submission of any appropriately-issued subpoena or court order.

E-mail users have a responsibility to conduct e-mail exchanges with professionalism and courtesy and manage their e-mail responsibly. Examples of inappropriate use include, but are not limited to:

Sensitive information should not be sent through e-mail unless it is encrypted.

Opening an email link from an unknown sender may execute malicious code and cause damage to your computer.

E-mail users must comply with all applicable federal, state and local laws regarding slander, privacy, copyright, trademark, obscenity and child pornography.

Web

Savannah State's web presence is used to create and post web content for educational and research purposes only. Web pages must not include advertising or other materials relating to commercial activities.

Official university web pages are hosted on university Web servers managed within the department of Computer Services and Information Technology under the www.savannahstate.edu domain, except Athletics.

All university web pages must be managed within a Web content management system defining the page structure, required information, information architecture, accessibility and usability.

To protect the privacy of individuals, personally-identifiable information must not be posted on public web pages.