**Program Outcome Considerations**

Departments should reflect on issues related to the department as a whole – to what degree are they met, changes that have taken place, improvements to be made, where are there kudos to be given, etc.

Consider the following areas among others:

*Technology*

* Hardware and software, technical issues and/or support, instructional issues and/or support, training for staff, etc. can be addressed.

*Facilities and equipment*

* Cycles for replacement or refurbishment of equipment, furniture, or other infrastructure components should be indicated. Any connection to technology or facility planning should be described.

*Marketing and public relations*

* Brochures, print materials, website, special events, recruitment efforts, etc. aimed at helping the department provide its services, attract clients, etc. and whether such efforts are successful can be addressed.

*Resources*

* How resources – staffing, operating and capital budgets, grants, etc. – allow the department to meet its objectives or whether there is a lack of suitable resources to meet the aspirations of the department should be addressed.

*Staff professional activities*

* Information on staff who have pursued special projects, had reassigned time, are active in professional organizations, sought grants, collaborated with others in partnerships, have publications, have made presentations, or other contributions.

*Learning resources*

* Collection of books, databases, journals, videos and whether they are adequate to provide proper support should be indicated. Learning assistance or tutoring connected to the program educational outcomes could be discussed. How resources are made available across campus locations should be considered.

*Support services*

* Advisement, assessment, testing, job placement, etc. – whether part of what the department does or whether something provided externally to the department but is aimed at the success of the department in meeting its objectives – should be discussed. How services are delivered across campus and how departments rely on such distributed services should be addressed.