

MILITARY LEAVE

For the purpose of this policy, ordered military duty shall mean any military duty performed in the service of the State of Georgia or the United States, including but not limited to service schools conducted by the armed forces of the United States. Such duty, performed for a period or periods not exceeding a total of thirty (30) days in any one calendar year, shall be deemed "ordered military duty" regardless of whether the orders are issued with the consent of the employee.

Full-time employees shall be entitled to leave with pay while engaged in the performance of military duty, and while going to and returning from such duty, not to exceed a total of eighteen (18) work days in any one calendar year and not exceeding eighteen (18) work days in anyone continuous period of absence. Notwithstanding the foregoing leave limitations of eighteen (18) days, in the event the governor declares an emergency and orders an employee to active duty as a member of the National Guard, such employee while performing this duty shall be paid his or her salary or other compensation for a period not exceeding thirty (30) days in anyone calendar year and not exceeding thirty (30) days in anyone continuous period of such active duty service. After an employee has exhausted his or her paid military leave, an institution may pay the employee for his or her accumulated annual leave.